

## COATS

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## SQL Updating CT Paid Family & Medical Leave Insurance

*Revised December 2022*

### Updating the CT Paid Family & Medical Leave Insurance

**SITUATION:** You need to ensure that CT Paid Family & Medical Leave Insurance is withheld from employees' paychecks for 2023.

This is based on a Taxable Wage Limit of \$160,200.00 and an employee rate of 0.5% for 2023.

#### **Setting up or Updating CTPL Local Tax Table:**

- 1) Click on **Maintenance**.
- 2) Click **Coats Set Up**.
- 3) Click **Tax Table**.
- 4) Click **Local Tax Table**.
- 5) Locate **CTPL** in the lower grid.
- 6) Click **Edit**.
- 7) In the **Tax\_Max** field, amount: **\$801.00**.
- 8) In the **Tax %** field, edit the percent to be: **0.00500**.
- 9) In the **Local** field, edit the name to read **CT PAID LEAVE**.
- 10) **X** out of all screens.