UPDATING VISUAL DATABASES VERSION 15.1.0.0

Notes before beginning the updating process:
- **Ensure <u>ALL</u> users are out of the system.**
- **You <u>MUST</u> have migrated to Visual data by COATS tech support. If not, contact Technical Support and schedule a migration date.**
- **Query Run Times vary based on size of database, please allow for adequate run times and server resources.**

Currently Running: <u>Visual Version 5.1.13.1 or higher</u>

Perform the following steps for each database in COATSSQL (current and archived):

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VERSION Table of Contents REVIEW

Users should locate the version *they are updating from*, the below will give the user the starting point and continue with Queries until the end of the document.

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Version 6.0.1 released queries

If users are on version 5.1.13.1 they can start here

1. From the SQL server, open **Microsoft SQL Server Management Studio**.

2. Log into Server Instance.

3. Click **File**.

4. Click **Open**.

5. Click **File**.

6. Navigate to your system folder (*i.e. c:\coats12*).

7. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

8. Double click the folder **from_5_3_1_to_14_0_0_0.**

9. Click *A_Create_cotsusers_info.sql* then click open.

10. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

11. Click **Execute**.

12. You should see *'Command(s) completed successfully.'* and/or '*(X row(s) affected)'* show up in the message box.

13. Click **File**.

14. Click **Open**.

15. Click **File**.

16. Navigate to your system folder (*i.e. c:\coats12*).

17. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

18. Double click the folder **from_5_3_1_to_14_0_0_0.**

19. Click *B_fixdate_function.sql* then click open.

20. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

21. Click **Execute**.

22. You should see *'Command(s) completed successfully.'* and/or '*(X row(s) affected)'* show up in the message box.

23. Click **File**.

24. Click **Open**.

25. Click **File**.

26. Navigate to your system folder (*i.e. c:\coats12*).

27. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

28. Double click the folder **from_5_3_1_to_14_0_0_0.**

29. Click *C_update_vs_state_taxes.sql* then click open.

30. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

31. Click **Execute**.

32. You should see *'Command(s) completed successfully.'* and/or '*(X row(s) affected)'* show up in the message box.

33. Click **File**.

34. Click **Open**.

35. Click **File**.

36. Navigate to your system folder (*i.e. c:\coats12*).

37. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

38. Double click the folder **from_5_3_1_to_14_0_0_0.**

39. Click *D_Local_Tax_Update.sql* then click open.

40. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

41. Click **Execute**.

42. You should see *'Command(s) completed successfully.'* and/or *'(X row(s) affected)'* show up in the message box.

43. Click **File**.

44. Click **Open**.

45. Click **File**.

46. Navigate to your system folder (*i.e. c:\coats12*).

47. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

48. Double click the folder **from_5_3_1_to_14_0_0_0.**

49. Click *E_Update_deposit_starting_number.sql* then click open.

50. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

51. Click **Execute**.

52. You should see *'Command(s) completed successfully.'* and/or *'(X row(s) affected)'* show up in the message box.

53. Click **File**.

54. Click **Open**.

55. Click **File**.

56. Navigate to your system folder (*i.e. c:\coats12*).

57. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

58. Double click the folder **from_5_3_1_to_14_0_0_0.**

59. Click *F_Update_vsreports_all.sql* then click open.

60. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

61. Click **Execute**.

62. You should see *'Command(s) completed successfully.'* and/or *'(X row(s) affected)'* show up in the message box.

63. Click **File**.

64. Click **Open**.

65. Click **File**.

66. Navigate to your system folder (*i.e. c:\coats12*).

67. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

68. Double click the folder **from_5_3_1_to_14_0_0_0.**

69. Click *G_Update_reportmr.sql* then click open.

70. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

71. Click **Execute**.

72. You should see *'Command(s) completed successfully.'* and/or *'(X row(s) affected)'* show up in the message box.

73. Click **File**.

74. Click **Open**.

75. Click **File**.

76. Navigate to your system folder (*i.e. c:\coats12*).

77. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

78. Double click the folder **from_5_3_1_to_14_0_0_0.**

79. Click *H_updated_pay_reports_sp.sql* then click open.

80. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

81. Click **Execute**.

82. You should see *'Command(s) completed successfully.'* and/or *'(X row(s) affected)'* show up in the message box.

83. Click **File**.

84. Click **Open**.

85. Click **File**.

86. Navigate to your system folder (*i.e. c:\coats12*).

87. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

88. Double click the folder **from_5_3_1_to_14_0_0_0.**

89. Click *I_VS_Pay_Functions.sql* then click open.

90. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

91. Click **Execute**.

92. You should see *'Command(s) completed successfully.'* and/or *'(X row(s) affected)'* show up in the message box.

93. Click **File**.

94. Click **Open**.

95. Click **File**.

96. Navigate to your system folder (*i.e. c:\coats12*).

97. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

98. Double click the folder **from_5_3_1_to_14_0_0_0.**

99. Click ***J_Update_WC_Function.sql*** then click open.

100. Change the default database showing at the top of the screen from ***master*** to ***coats2000*** by clicking on the down arrow and selecting ***coats2000***.

101. Click **Execute**.

102. You should see *'Command(s) completed successfully.'* and/or *'(X row(s) affected)'* show up in the message box.

103. Click **File**.

104. Click **Open**.

105. Click **File**.

106. Navigate to your system folder (*i.e. c:\coats12*).

107. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

108. Double click the folder **from_5_3_1_to_14_0_0_0.**

109. Click ***K_vs_create_payroll.sql*** then click open.

110. Change the default database showing at the top of the screen from ***master*** to ***coats2000*** by clicking on the down arrow and selecting ***coats2000***.

111. Click **Execute**.

112. You should see *'Command(s) completed successfully.'* and/or *'(X row(s) affected)'* show up in the message box.

113. Click **File**.

114. Click **Open**.

115. Click **File**.

116. Navigate to your system folder (*i.e. c:\coats12*).

117. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

118. Double click the folder **from_5_3_1_to_14_0_0_0.**

119. Click ***L_vs_pay_ded_amount.sql*** then click open.

120. Change the default database showing at the top of the screen from ***master*** to ***coats2000*** by clicking on the down arrow and selecting ***coats2000***.

121. Click **Execute**.

122. You should see *'Command(s) completed successfully.'* and/or *'(X row(s) affected)'* show up in the message box.

Version 6.1.0 released queries

If users are on version 6.0.1 they can start here

1. From the SQL server, open **Microsoft SQL Server Management Studio**.

2. Log into Server Instance.

3. Click **File**.

4. Click **Open**.

5. Click **File**.

6. Navigate to your system folder (*i.e. c:\coats12*).

7. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

8. Double click the folder **from_5_3_1_to_14_0_0_0.**

9. Click *F_Update_vsreports_all.sql* then click open.

10. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

11. Click **Execute**.

12. You should see *'Command(s) completed successfully.'* and/or *'(X row(s) affected)'* show up in the message box.

13. Click **File**.

14. Click **Open**.

15. Click **File**.

16. Navigate to your system folder (*i.e. c:\coats12*).

17. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

18. Double click the folder **from_5_3_1_to_14_0_0_0.**

19. Click *K_vs_create_payroll.sql* then click open.

20. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

21. Click **Execute**.

22. You should see *'Command(s) completed successfully.'* and/or *'(X row(s) affected)'* show up in the message box.

23. Click **File**.

24. Click **Open**.

25. Click **File**.

26. Navigate to your system folder (*i.e. c:\coats12*).

27. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

28. Double click the folder **from_5_3_1_to_14_0_0_0.**

29. Click *L_vs_pay_ded_amount.sql* then click open.

30. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

31. Click **Execute**.

32. You should see *'Command(s) completed successfully.'* and/or *'(X row(s) affected)'* show up in the message box.

33. Click **File**.

34. Click **Open**.

35. Click **File**.

36. Navigate to your system folder (*i.e. c:\coats12*).

37. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

38. Double click the folder **from_5_3_1_to_14_0_0_0.**

39. Click *M_Dashboard_con_by_branch_chart.sql* then click open.

40. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

41. Click **Execute**.

42. You should see *'Command(s) completed successfully.'* and/or *'(X row(s) affected)'* show up in the message box.

43. Click **File**.

44. Click **Open**.

45. Click **File**.

46. Navigate to your system folder (*i.e. c:\coats12*).

47. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

48. Double click the folder **from_5_3_1_to_14_0_0_0.**

49. Click *N_userpolicy_delete_dup_rows.sql* then click open.

50. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

51. Click **Execute**.

52. You should see *'Command(s) completed successfully.'* and/or *'(X row(s) affected)'* show up in the message box. Click **File**.

53. Click **Open**.

54. Click **File**.

55. Navigate to your system folder (*i.e. c:\coats12*).

56. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

57. Double click the folder **from_5_3_1_to_14_0_0_0.**

58. Click *O_vs_occu_income_tax.sql* then click open.

59. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

60. Click **Execute**.

61. You should see *'Command(s) completed successfully.'* and/or *'(X row(s) affected)'* show up in the message box. Click **File**.

62. Click **Open**.

63. Click **File**.

64. Navigate to your system folder (*i.e. c:\coats12*).

65. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

66. Double click the folder **from_5_3_1_to_14_0_0_0.**

67. Click *P_VS_PayRollTax_Occ_NYPL.sql* then click open.

68. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

69. Click **Execute**.

70. You should see *'Command(s) completed successfully.'* and/or *'(X row(s) affected)'* show up in the message box. Click **File**.

71. Click **Open**.

72. Click **File**.

73. Navigate to your system folder (*i.e. c:\coats12*).

74. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

75. Double click the folder **from_5_3_1_to_14_0_0_0.**

76. Click *Q_update_emerg_tele.sql* then click open.

77. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

78. Click **Execute**.

79. You should see *'Command(s) completed successfully.'* and/or '*(X row(s) affected)'* show up in the message box.

Version 6.1.1 released queries

If users are on version 6.1.0 they can start here

1. From the SQL server, open **Microsoft SQL Server Management Studio**.

2. Log into Server Instance.

3. Click **File**.

4. Click **Open**.

5. Click **File**.

6. Navigate to your system folder (*i.e. c:\coats12*).

7. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

8. Double click the folder **from_5_3_1_to_14_0_0_0.**

9. Click *F_Update_vsreports_all.sql* then click open.

10. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

11. Click **Execute**.

12. You should see *'Command(s) completed successfully.'* and/or '*(X row(s) affected)'* show up in the message box.

13. Click **File**.

14. Click **Open**.

15. Click **File**.

16. Navigate to your system folder (*i.e. c:\coats12*).

17. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

18. Double click the folder **from_5_3_1_to_14_0_0_0.**

19. Click *K_vs_create_payroll.sql* then click open.

20. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

21. Click **Execute**.

22. You should see *'Command(s) completed successfully.'* and/or '*(X row(s) affected)'* show up in the message box.

23. Click **File**.

24. Click **Open**.

25. Click **File**.

26. Navigate to your system folder (*i.e. c:\coats12*).

27. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

28. Double click the folder **from_5_3_1_to_14_0_0_0.**

29. Click *R_SP_client_empl.sql* then click open.

30. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

31. Click **Execute**.

32. You should see *'Command(s) completed successfully.'* and/or *'(X row(s) affected)'* show up in the message box.

33. Click **File**.

34. Click **Open**.

35. Click **File**.

36. Navigate to your system folder (*i.e. c:\coats12*).

37. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

38. Double click the folder **from_5_3_1_to_14_0_0_0.**

39. Click *S_SP_online_emp.sql* then click open.

40. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

41. Click **Execute**.

42. You should see *'Command(s) completed successfully.'* and/or *'(X row(s) affected)'* show up in the message box.

43. Click **File**.

44. Click **Open**.

45. Click **File**.

46. Navigate to your system folder (*i.e. c:\coats12*).

47. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

48. Double click the folder **from_5_3_1_to_14_0_0_0.**

49. Click *T_Fed941byyear_sp.sql* then click open.

50. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

51. Click **Execute**.

52. You should see *'Command(s) completed successfully.'* and/or *'(X row(s) affected)'* show up in the message box.

53. Click **File**.

54. Click **Open**.

55. Click **File**.

56. Navigate to your system folder (*i.e. c:\coats12*).

57. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

58. Double click the folder **from_5_3_1_to_14_0_0_0.**

59. Click *U_VS_PayrRollTax_FD.sql* then click open.

60. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

61. Click **Execute**.

62. You should see *'Command(s) completed successfully.'* and/or '*(X row(s) affected)'* show up in the message box.

Version 6.2.0 released queries

If users are on version 6.1.1 they can start here

1. From the SQL server, open **Microsoft SQL Server Management Studio**.

2. Log into Server Instance.

3. Click **File**.

4. Click **Open**.

5. Click **File**.

6. Navigate to your system folder (*i.e. c:\coats12*).

7. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

8. Double click the folder **from_5_3_1_to_14_0_0_0.**

9. Click *K_vs_create_payroll.sql* then click open.

10. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

11. Click **Execute**.

12. You should see *'Command(s) completed successfully.'* and/or '*(X row(s) affected)'* show up in the message box.

13. Click **File**.

14. Click **Open**.

15. Click **File**.

16. Navigate to your system folder (*i.e. c:\coats12*).

17. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

18. Double click the folder **from_5_3_1_to_14_0_0_0.**

19. Click *L_vs_pay_ded_amount.sql* then click open.

20. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

21. Click **Execute**.

22. You should see *'Command(s) completed successfully.'* and/or '*(X row(s) affected)'* show up in the message box.

Version 6.2.1 released queries

If users are on version 6.2.0 they can start here

1. From the SQL server, open **Microsoft SQL Server Management Studio**.

2. Log into Server Instance.

3. Click **File**.

4. Click **Open**.

5. Click **File**.

6. Navigate to your system folder (*i.e. c:\coats12*).

7. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

8. Double click the folder **from_5_3_1_to_14_0_0_0.**

9. Click *F_update_vsreports_all.sql* then click open.

10. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

11. Click **Execute**.

12. You should see *'Command(s) completed successfully.'* and/or *'(X row(s) affected)'* show up in the message box.

13. Click **File**.

14. Click **Open**.

15. Click **File**.

16. Navigate to your system folder (*i.e. c:\coats12*).

17. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

18. Double click the folder **from_5_3_1_to_14_0_0_0.**

19. Click *V_Expand_text_fields.sql* then click open.

20. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

21. Click **Execute**.

22. You should see *'Command(s) completed successfully.'* and/or *'(X row(s) affected)'* show up in the message box.

23. Click **File**.

24. Click **Open**.

25. Click **File**.

26. Navigate to your system folder (*i.e. c:\coats12*).

27. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

28. Double click the folder **from_5_3_1_to_14_0_0_0.**

29. Click *W_update_vs_view_payroll.sql* then click open.

30. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

31. Click **Execute**.

32. You should see *'Command(s) completed successfully.'* and/or *'(X row(s) affected)'* show up in the message box.

Version 7.0.0 released queries

If users are on version 6.2.1 they can start here

1. From the SQL server, open **Microsoft SQL Server Management Studio**.

2. Log into Server Instance.

3. Click **File**.

4. Click **Open**.

5. Click **File**.

6. Navigate to your system folder (*i.e. c:\coats12*).

7. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

8. Double click the folder **from_5_3_1_to_14_0_0_0.**

9. Click *F_update_vsreports_all.sql* then click open.

10. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

11. Click **Execute**.

12. You should see *'Command(s) completed successfully.'* and/or '*(X row(s) affected)'* show up in the message box.

13. Click **File**.

14. Click **Open**.

15. Click **File**.

16. Navigate to your system folder (*i.e. c:\coats12*).

17. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

18. Double click the folder **from_5_3_1_to_14_0_0_0.**

19. Click *H_Updated_Pay_Reports_sp.sql* then click open.

20. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

21. Click **Execute**.

22. You should see *'Command(s) completed successfully.'* and/or '*(X row(s) affected)'* show up in the message box.

23. Click **File**.

24. Click **Open**.

25. Click **File**.

26. Navigate to your system folder (*i.e. c:\coats12*).

27. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

28. Double click the folder **from_5_3_1_to_14_0_0_0.**

29. Click *K_vs_create_payroll.sql* then click open.

30. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

31. Click **Execute**.

32. You should see *'Command(s) completed successfully.'* and/or '*(X row(s) affected)'* show up in the message box.

33. Click **File**.

34. Click **Open**.

35. Click **File**.

36. Navigate to your system folder (*i.e. c:\coats12*).

37. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

38. Double click the folder **from_5_3_1_to_14_0_0_0.**

39. Click *T_Fed941byyear_sp.sql* then click open.

40. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

41. Click **Execute**.

42. You should see *'Command(s) completed successfully.'* and/or '*(X row(s) affected)'* show up in the message box.

43. Click **File**.

44. Click **Open**.

45. Click **File**.

46. Navigate to your system folder (*i.e. c:\coats12*).

47. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

48. Double click the folder **from_5_3_1_to_14_0_0_0.**

49. Click *V_Expand_text_fields.sql* then click open.

50. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

51. Click **Execute**.

52. You should see *'Command(s) completed successfully.'* and/or '*(X row(s) affected)'* show up in the message box.

53. Click **File**.

54. Click **Open**.

55. Click **File**.

56. Navigate to your system folder (*i.e. c:\coats12*).

57. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

58. Double click the folder **from_5_3_1_to_14_0_0_0.**

59. Click *X_Create_vs_add_client_disc.sql* then click open.

60. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

61. Click **Execute**.

62. You should see *'Command(s) completed successfully.'* and/or '*(X row(s) affected)'* show up in the message box.

63. Click **File**.

64. Click **Open**.

65. Click **File**.

66. Navigate to your system folder (*i.e. c:\coats12*).

67. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

68. Double click the folder **from_5_3_1_to_14_0_0_0.**

69. Click **Y_Create_vs_inv_msg.sql** then click open.

70. Change the default database showing at the top of the screen from **master** to **coats2000** by clicking on the down arrow and selecting **coats2000**.

71. Click **Execute**.

72. You should see *'Command(s) completed successfully.'* and/or *'(X row(s) affected)'* show up in the message box.

73. Click **File**.

74. Click **Open**.

75. Click **File**.

76. Navigate to your system folder (*i.e. c:\coats12*).

77. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

78. Double click the folder **from_5_3_1_to_14_0_0_0.**

79. Click **Z_Update_invoice_view.sql** then click open.

80. Change the default database showing at the top of the screen from **master** to **coats2000** by clicking on the down arrow and selecting **coats2000**.

81. Click **Execute**.

82. You should see *'Command(s) completed successfully.'* and/or *'(X row(s) affected)'* show up in the message box.

83. Click **File**.

84. Click **Open**.

85. Click **File**.

86. Navigate to your system folder (*i.e. c:\coats12*).

87. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

88. Double click the folder **from_5_3_1_to_14_0_0_0.**

89. Click **ZA_Update_SQL_Report_jobquery.sql** then click open.

90. Change the default database showing at the top of the screen from **master** to **coats2000** by clicking on the down arrow and selecting **coats2000**.

91. Click **Execute**.

92. You should see *'Command(s) completed successfully.'* and/or *'(X row(s) affected)'* show up in the message box.

93. Click **File**.

94. Click **Open**.

95. Click **File**.

96. Navigate to your system folder (*i.e. c:\coats12*).

97. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

98. Double click the folder **from_5_3_1_to_14_0_0_0.**

99. Click **ZB_vs_qtr_MM_inserts.sql** then click open.

100. Change the default database showing at the top of the screen from **master** to **coats2000** by clicking on the down arrow and selecting **coats2000**.

101. Click **Execute**.

102. You should see *'Command(s) completed successfully.'* and/or *'(X row(s) affected)'* show up in the message box.

103. Click **File**.

104. Click **Open**.

105. Click **File**.

106. Navigate to your system folder (*i.e. c:\coats12*).

107. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

108. Double click the folder **from_5_3_1_to_14_0_0_0.**

109. Click *ZC_Chart_master_default.sql* then click open.

110. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

111. Click **Execute**.

112. You should see *'Command(s) completed successfully.'* and/or *'(X row(s) affected)'* show up in the message box.

113. Click **File**.

114. Click **Open**.

115. Click **File**.

116. Navigate to your system folder (*i.e. c:\coats12*).

117. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

118. Double click the folder **from_5_3_1_to_14_0_0_0.**

119. Click *ZD_mdcr_amount.sql* then click open.

120. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

121. Click **Execute**.

122. You should see *'Command(s) completed successfully.'* and/or *'(X row(s) affected)'* show up in the message box.

123. Click **File**.

124. Click **Open**.

125. Click **File**.

126. Navigate to your system folder (*i.e. c:\coats12*).

127. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

128. Double click the folder **from_5_3_1_to_14_0_0_0.**

129. Click *ZE_vs_get_mdcr_amt2.sql* then click open.

130. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

131. Click **Execute**.

132. You should see *'Command(s) completed successfully.'* and/or *'(X row(s) affected)'* show up in the message box.

133. Click **File**.

134. Click **Open**.

135. Click **File**.

136. Navigate to your system folder (*i.e. c:\coats12*).

137. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

138. Double click the folder **from_5_3_1_to_14_0_0_0.**

139. Click *ZF_notes_log_create.sql* then click open.

140. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

141. Click **Execute**.

142. You should see *'Command(s) completed successfully.'* and/or '*(X row(s) affected)'* show up in the message box.

143. Click **File**.

144. Click **Open**.

145. Click **File**.

146. Navigate to your system folder (*i.e. c:\coats12*).

147. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

148. Double click the folder **from_5_3_1_to_14_0_0_0.**

149. Click *ZG_Notes_inserts.sql* then click open.

150. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

151. Update "**user_Record int =**" to be an active userid in place of the '5'.

152. Click **Execute**.

153. You should see *'Command(s) completed successfully.'* and/or '*(X row(s) affected)'* show up in the message box.

154. Click **File**.

155. Click **Open**.

156. Click **File**.

157. Navigate to your system folder (*i.e. c:\coats12*).

158. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

159. Double click the folder **from_5_3_1_to_14_0_0_0.**

160. Click *ZH_update_ainv_bal3.sql* then click open.

161. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

162. Click **Execute**.

163. You should see *'Command(s) completed successfully.'* and/or '*(X row(s) affected)'* show up in the message box.

164. Click **File**.

165. Click **Open**.

166. Click **File**.

167. Navigate to your system folder (*i.e. c:\coats12*).

168. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

169. Double click the folder **from_5_3_1_to_14_0_0_0.**

170. Click *ZI_update_arinv_bal2.sql* then click open.

171. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

172. Click **Execute**.

173. You should see *'Command(s) completed successfully.'* and/or *'(X row(s) affected)'* show up in the message box.

174. Click **File**.

175. Click **Open**.

176. Click **File**.

177. Navigate to your system folder (*i.e. c:\coats12*).

178. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

179. Click *ZJ_unique_index_review.sql* then click open.

180. Double click the folder **from_5_3_1_to_14_0_0_0.**

181. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

182. Click **Execute**.

183. You should see *'Command(s) completed successfully.'* and/or *'(X row(s) affected)'* show up in the message box.

184. Click **File**.

185. Click **Open**.

186. Click **File**.

187. Navigate to your system folder (*i.e. c:\coats12*).

188. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

189. Double click the folder **from_5_3_1_to_14_0_0_0.**

190. Click *ZK_reportmr_updatelist.sql* then click open.

191. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

192. Click **Execute**.

193. You should see *'Command(s) completed successfully.'* and/or *'(X row(s) affected)'* show up in the message box.

Version 8.0.0 released queries

If users are on version 7.0.0 they can start here

1. From the SQL server, open **Microsoft SQL Server Management Studio**.

2. Log into Server Instance.

3. Click **File**.

4. Click **Open**.

5. Click **File**.

6. Navigate to your system folder (*i.e. c:\coats12*).

7. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

8. Double click the folder **from_5_3_1_to_14_0_0_0.**

9. Click ***F_update_vsreports_all.sql*** then click open.

10. Change the default database showing at the top of the screen from ***master*** to ***coats2000*** by clicking on the down arrow and selecting ***coats2000***.

11. Click **Execute**.

12. You should see *'Command(s) completed successfully.'* and/or *'(X row(s) affected)'* show up in the message box.

13. Click **File**.

14. Click **Open**.

15. Click **File**.

16. Navigate to your system folder (*i.e. c:\coats12*).

17. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

18. Double click the folder **from_5_3_1_to_14_0_0_0.**

19. Click ***K_vs_create_payroll.sql*** then click open.

20. Change the default database showing at the top of the screen from ***master*** to ***coats2000*** by clicking on the down arrow and selecting ***coats2000***.

21. Click **Execute**.

22. You should see *'Command(s) completed successfully.'* and/or *'(X row(s) affected)'* show up in the message box.

23. Click **File**.

24. Click **Open**.

25. Click **File**.

26. Navigate to your system folder (*i.e. c:\coats12*).

27. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

28. Double click the folder **from_5_3_1_to_14_0_0_0.**

29. Click ***L_vs_pay_ded_amount.sql*** then click open.

30. Change the default database showing at the top of the screen from ***master*** to ***coats2000*** by clicking on the down arrow and selecting ***coats2000***.

31. Click **Execute**.

32. You should see *'Command(s) completed successfully.'* and/or *'(X row(s) affected)'* show up in the message box.

33. Click **File**.

34. Click **Open**.

35. Click **File**.

36. Navigate to your system folder (*i.e. c:\coats12*).

37. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

38. Double click the folder **from_5_3_1_to_14_0_0_0.**

39. Click ***V_Expand_text_fields.sql*** then click open.

40. Change the default database showing at the top of the screen from ***master*** to ***coats2000*** by clicking on the down arrow and selecting ***coats2000***.

41. Click **Execute**.

42. You should see *'Command(s) completed successfully.'* and/or *'(X row(s) affected)'* show up in the message box.

43. Click **File**.

44. Click **Open**.

45. Click **File**.

46. Navigate to your system folder (*i.e. c:\coats12*).

47. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

48. Double click the folder **from_5_3_1_to_14_0_0_0.**

49. Click ***ZB_VS_Qtr_MM_inserts.sql*** then click open.

50. Change the default database showing at the top of the screen from ***master*** to ***coats2000*** by clicking on the down arrow and selecting ***coats2000***.

51. Click **Execute**.

Version 8.0.1 released queries

If users are on version 8.0.0 they can start here

1. From the SQL server, open **Microsoft SQL Server Management Studio**.

2. Log into Server Instance.

3. Click **File**.

4. Click **Open**.

5. Click **File**.

6. Navigate to your system folder (*i.e. c:\coats12*).

7. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

8. Double click the folder **from_5_3_1_to_14_0_0_0.**

9. Click ***F_update_vsreports_all.sql*** then click open.

10. Change the default database showing at the top of the screen from ***master*** to ***coats2000*** by clicking on the down arrow and selecting ***coats2000***.

11. Click **Execute**.

12. You should see *'Command(s) completed successfully.'* and/or *'(X row(s) affected)'* show up in the message box.

13. Click **File**.

14. Click **Open**.

15. Click **File**.

16. Navigate to your system folder (*i.e. c:\coats12*).

17. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

18. Double click the folder **from_5_3_1_to_14_0_0_0.**

19. Click ***J_update_WC_Function.sql*** then click open.

20. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

21. Click **Execute**.

22. You should see *'Command(s) completed successfully.'* and/or *'(X row(s) affected)'* show up in the message box.

23. Click **File**.

24. Click **Open**.

25. Click **File**.

26. Navigate to your system folder (*i.e. c:\coats12*).

27. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

28. Double click the folder **from_5_3_1_to_14_0_0_0.**

29. Click *ZB_VS_Qtr_MM_inserts.sql* then click open.

30. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

31. Click **Execute**.

32. You should see *'Command(s) completed successfully.'* and/or *'(X row(s) affected)'* show up in the message box.

Version 8.0.3 released queries

If users are on version 8.0.1 they can start here

1. From the SQL server, open **Microsoft SQL Server Management Studio**.

2. Log into Server Instance.

3. Click **File**.

4. Click **Open**.

5. Click **File**.

6. Navigate to your system folder (*i.e. c:\coats12*).

7. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

8. Double click the folder **from_5_3_1_to_14_0_0_0.**

9. Click *V_Expand_Text_fields.sql* then click open.

10. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

11. Click **Execute**.

12. You should see *'Command(s) completed successfully.'* and/or *'(X row(s) affected)'* show up in the message box.

13. Click **File**.

14. Click **Open**.

15. Click **File**.

16. Navigate to your system folder (*i.e. c:\coats12*).

17. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

18. Double click the folder **from_5_3_1_to_14_0_0_0.**

19. Click *ZB_VS_Qtr_MM_inserts.sql* then click open.

20. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

21. Click **Execute**.

22. You should see *'Command(s) completed successfully.'* and/or *'(X row(s) affected)'* show up in the message box.

23. Click **File**.

24. Click **Open**.

25. Click **File**.

26. Navigate to your system folder (*i.e. c:\coats12*).

27. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

28. Double click the folder **from_5_3_1_to_14_0_0_0.**

29. Click *ZL_DropCreate_Last_Trans.sql* then click open.

30. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

31. Click **Execute**.

32. You should see *'Command(s) completed successfully.'* and/or *'(X row(s) affected)'* show up in the message box.

Version 8.0.4 released queries

There are NO Queries to run if you are currently running 8.0.3 from 03/01/2019

Version 8.0.5 released queries

If users are on version 8.0.4 they can start here

1. From the SQL server, open **Microsoft SQL Server Management Studio**.

2. Log into Server Instance.

3. Click **File**.

4. Click **Open**.

5. Click **File**.

6. Navigate to your system folder (*i.e. c:\coats12*).

7. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

8. Double click the folder **from_5_3_1_to_14_0_0_0.**

9. Click *F_update_vsreports_all.sql* then click open.

10. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

11. Click **Execute**.

12. You should see *'Command(s) completed successfully.'* and/or *'(X row(s) affected)'* show up in the message box.

13. Click **File**.

14. Click **Open**.

15. Click **File**.

16. Navigate to your system folder (*i.e. c:\coats12*).

17. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

18. Double click the folder **from_5_3_1_to_14_0_0_0.**

19. Click *G_update_reportmr.sql* then click open.

20. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

21. Click **Execute**.

22. You should see *'Command(s) completed successfully.'* and/or *'(X row(s) affected)'* show up in the message box.

23. Click **File**.

24. Click **Open**.

25. Click **File**.

26. Navigate to your system folder (*i.e. c:\coats12*).

27. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

28. Double click the folder **from_5_3_1_to_14_0_0_0.**

29. Click *ZB_VS_Qtr_MM_inserts.sql* then click open.

30. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

31. Click **Execute**.

32. You should see *'Command(s) completed successfully.'* and/or *'(X row(s) affected)'* show up in the message box.

33. Click **File**.

34. Click **Open**.

35. Click **File**.

36. Navigate to your system folder (*i.e. c:\coats12*).

37. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

38. Double click the folder **from_5_3_1_to_14_0_0_0.**

39. Click *ZK_VS_PayrollTax_NJ.sql* then click open.

40. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

41. Click **Execute**.

42. You should see *'Command(s) completed successfully.'* and/or *'(X row(s) affected)'* show up in the message box.

43. Click **File**.

44. Click **Open**.

45. Click **File**.

46. Navigate to your system folder (*i.e. c:\coats12*).

47. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

48. Double click the folder **from_5_3_1_to_14_0_0_0.**

49. Click *ZL_VS_invoice_transactions_view.sql* then click open.

50. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

51. Click **Execute**.

52. You should see *'Command(s) completed successfully.'* and/or '*(X row(s) affected)'* show up in the message box

53. Click **File**.

54. Click **Open**.

55. Click **File**.

56. Navigate to your system folder (*i.e. c:\coats12*).

57. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

58. Double click the folder **from_5_3_1_to_14_0_0_0.**

59. Click *ZM_Index_qtr1.sql* then click open.

60. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

61. Click **Execute**.

62. You should see *'Command(s) completed successfully.'* and/or '*(X row(s) affected)'* show up in the message box

Version 8.1.0 released queries

If users are on version 8.0.5 they can start here

1. From the SQL server, open **Microsoft SQL Server Management Studio**.

2. Log into Server Instance.

3. Click **File**.

4. Click **Open**.

5. Click **File**.

6. Navigate to your system folder (*i.e. c:\coats12*).

7. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

8. Double click the folder **from_5_3_1_to_14_0_0_0.**

9. Click *F_update_vsreports_all.sql* then click open.

10. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

11. Click **Execute**.

12. You should see *'Command(s) completed successfully.'* and/or '*(X row(s) affected)'* show up in the message box.

13. Click **File**.

14. Click **Open**.

15. Click **File**.

16. Navigate to your system folder (*i.e. c:\coats12*).

17. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

18. Double click the folder **from_5_3_1_to_14_0_0_0.**

19. Click *K_vs_create_payroll.sql* then click open.

20. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

21. Click **Execute**.

22. You should see *'Command(s) completed successfully.'* and/or *'(X row(s) affected)'* show up in the message box.

23. Click **File**.

24. Click **Open**.

25. Click **File**.

26. Navigate to your system folder (*i.e. c:\coats12*).

27. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

28. Double click the folder **from_5_3_1_to_14_0_0_0.**

29. Click *L_vs_pay_ded_amount.sql* then click open.

30. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

31. Click **Execute**.

32. You should see *'Command(s) completed successfully.'* and/or *'(X row(s) affected)'* show up in the message box.

33. Click **File**.

34. Click **Open**.

35. Click **File**.

36. Navigate to your system folder (*i.e. c:\coats12*).

37. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

38. Double click the folder **from_5_3_1_to_14_0_0_0.**

39. Click *V_Expand_text_fields.sql* then click open.

40. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

41. Click **Execute**.

42. You should see *'Command(s) completed successfully.'* and/or *'(X row(s) affected)'* show up in the message box.

43. Click **File**.

44. Click **Open**.

45. Click **File**.

46. Navigate to your system folder (*i.e. c:\coats12*).

47. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

48. Double click the folder **from_5_3_1_to_14_0_0_0.**

49. Click *ZB_VS_Qtr_MM_inserts.sql* then click open.

50. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

51. Click **Execute**.

52. You should see *'Command(s) completed successfully.'* and/or '*(X row(s) affected)'* show up in the message box.

Version 8.2.0 released queries

If users are on version 8.1.0 they can start here

1. From the SQL server, open **Microsoft SQL Server Management Studio**.

2. Log into Server Instance.

3. Click **File**.

4. Click **Open**.

5. Click **File**.

6. Navigate to your system folder (*i.e. c:\coats12*).

7. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

8. Double click the folder **from_5_3_1_to_14_0_0_0.**

9. Click *F_update_vsreports_all.sql* then click open.

10. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

11. Click **Execute**.

12. You should see *'Command(s) completed successfully.'* and/or '*(X row(s) affected)'* show up in the message box.

13. Click **File**.

14. Click **Open**.

15. Click **File**.

16. Navigate to your system folder (*i.e. c:\coats12*).

17. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

18. Double click the folder **from_5_3_1_to_14_0_0_0.**

19. Click *G_update_reportmr.sql* then click open.

20. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

21. Click **Execute**.

22. You should see *'Command(s) completed successfully.'* and/or '*(X row(s) affected)'* show up in the message box.

23. Click **File**.

24. Click **Open**.

25. Click **File**.

26. Navigate to your system folder (*i.e. c:\coats12*).

27. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

28. Double click the folder **from_5_3_1_to_14_0_0_0.**

29. Click *J_update_WC_Function.sql* then click open.

30. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

31. Click **Execute**.

32. You should see *'Command(s) completed successfully.'* and/or *'(X row(s) affected)'* show up in the message box.

33. Click **File**.

34. Click **Open**.

35. Click **File**.

36. Navigate to your system folder (*i.e. c:\coats12*).

37. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

38. Double click the folder **from_5_3_1_to_14_0_0_0.**

39. Click *K_vs_create_payroll.sql* then click open.

40. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

41. Click **Execute**.

42. You should see *'Command(s) completed successfully.'* and/or *'(X row(s) affected)'* show up in the message box.

43. Click **File**.

44. Click **Open**.

45. Click **File**.

46. Navigate to your system folder (*i.e. c:\coats12*).

47. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

48. Double click the folder **from_5_3_1_to_14_0_0_0.**

49. Click *V_Expand_text_fields.sql* then click open.

50. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

51. Click **Execute**.

52. You should see *'Command(s) completed successfully.'* and/or *'(X row(s) affected)'* show up in the message box.

53. Click **File**.

54. Click **Open**.

55. Click **File**.

56. Navigate to your system folder (*i.e. c:\coats12*).

57. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

58. Double click the folder **from_5_3_1_to_14_0_0_0.**

59. Click *Z_update_invoice_view.sql* then click open.

60. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

61. Click **Execute**.

62. You should see *'Command(s) completed successfully.'* and/or '*(X row(s) affected)'* show up in the message box.

63. Click **File**.

64. Click **Open**.

65. Click **File**.

66. Navigate to your system folder (*i.e. c:\coats12*).

67. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

68. Double click the folder **from_5_3_1_to_14_0_0_0.**

69. Click *ZB_VS_Qtr_MM_inserts.sql* then click open.

70. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

71. Click **Execute**.

72. You should see *'Command(s) completed successfully.'* and/or '*(X row(s) affected)'* show up in the message box.

73. Click **File**.

74. Click **Open**.

75. Click **File**.

76. Navigate to your system folder (*i.e. c:\coats12*).

77. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

78. Double click the folder **from_5_3_1_to_14_0_0_0.**

79. Click *ZP_Jcontac_tablecreate.sql* then click open.

80. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

81. Click **Execute**.

82. You should see *'Command(s) completed successfully.'* and/or '*(X row(s) affected)'* show up in the message box.

83. Click **File**.

84. Click **Open**.

85. Click **File**.

86. Navigate to your system folder (*i.e. c:\coats12*).

87. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

88. Double click the folder **from_5_3_1_to_14_0_0_0.**

89. Click *ZQ_update_delete_trigger.sql* then click open.

90. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

91. Click **Execute**.

92. You should see *'Command(s) completed successfully.'* and/or '*(X row(s) affected)'* show up in the message box.

93. Click **File**.

94. Click **Open**.

95. Click **File**.

96. Navigate to your system folder (*i.e. c:\coats12*).

97. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

98. Double click the folder **from_5_3_1_to_14_0_0_0.**

99. Click *ZR_security_318.sql* then click open.

100. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

101. Click **Execute**.

102. You should see *'Command(s) completed successfully.'* and/or *'(X row(s) affected)'* show up in the message box.

103. Click **File**.

104. Click **Open**.

105. Click **File**.

106. Navigate to your system folder (*i.e. c:\coats12*).

107. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

108. Double click the folder **from_5_3_1_to_14_0_0_0.**

109. Click *ZS_chartmaster_insert_contact.sql* then click open.

110. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

111. Click **Execute**.

112. You should see *'Command(s) completed successfully.'* and/or *'(X row(s) affected)'* show up in the message box.

Version 9.0.0 released queries

If users are on version 8.2.0 they can start here

1. From the SQL server, open **Microsoft SQL Server Management Studio**.

2. Log into Server Instance.

3. Click **File**.

4. Click **Open**.

5. Click **File**.

6. Navigate to your system folder (*i.e. c:\coats12*).

7. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

8. Double click the folder **from_5_3_1_to_14_0_0_0.**

9. Click *K_vs_create_payroll.sql* then click open.

10. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

11. Click **Execute**.

12. You should see *'Command(s) completed successfully.'* and/or *'(X row(s) affected)'* show up in the message box.

13. Click **File**.

14. Click **Open**.

15. Click **File**.

16. Navigate to your system folder (*i.e. c:\coats12*).

17. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

18. Double click the folder **from_5_3_1_to_14_0_0_0.**

19. Click ***U_VS_PayRollTax_FD.sql*** then click open.

20. Change the default database showing at the top of the screen from ***master*** to ***coats2000*** by clicking on the down arrow and selecting ***coats2000***.

21. Click **Execute**.

22. You should see *'Command(s) completed successfully.'* and/or '*(X row(s) affected)'* show up in the message box.

23. Click **File**.

24. Click **Open**.

25. Click **File**.

26. Navigate to your system folder (*i.e. c:\coats12*).

27. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

28. Double click the folder **from_5_3_1_to_14_0_0_0.**

29. Click ***V_Expand_text_fields.sql*** then click open.

30. Change the default database showing at the top of the screen from ***master*** to ***coats2000*** by clicking on the down arrow and selecting ***coats2000***.

31. Click **Execute**.

32. You should see *'Command(s) completed successfully.'* and/or '*(X row(s) affected)'* show up in the message box.

33. Click **File**.

34. Click **Open**.

35. Click **File**.

36. Navigate to your system folder (*i.e. c:\coats12*).

37. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

38. Double click the folder **from_5_3_1_to_14_0_0_0.**

39. Click ***ZB_VS_Qtr_MM_inserts.sql*** then click open.

40. Change the default database showing at the top of the screen from ***master*** to ***coats2000*** by clicking on the down arrow and selecting ***coats2000***.

41. Click **Execute**.

42. You should see *'Command(s) completed successfully.'* and/or '*(X row(s) affected)'* show up in the message box.

43. Click **File**.

44. Click **Open**.

45. Click **File**.

46. Navigate to your system folder (*i.e. c:\coats12*).

47. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

48. Double click the folder **from_5_3_1_to_14_0_0_0.**

49. Click *ZO_vs_invoice_transactions_view.sql* then click open.

50. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

51. Click **Execute**.

52. You should see *'Command(s) completed successfully.'* and/or *'(X row(s) affected)'* show up in the message box.

53. Click **File**.

54. Click **Open**.

55. Click **File**.

56. Navigate to your system folder (*i.e. c:\coats12*).

57. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

58. Double click the folder **from_5_3_1_to_14_0_0_0.**

59. Click *ZT_adj_vsglbalpref.sql* then click open.

60. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

61. Click **Execute**.

62. You should see *'Command(s) completed successfully.'* and/or *'(X row(s) affected)'* show up in the message box.

63. Click **File**.

64. Click **Open**.

65. Click **File**.

66. Navigate to your system folder (*i.e. c:\coats12*).

67. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

68. Double click the folder **from_5_3_1_to_14_0_0_0.**

69. Click *ZU_cf_nutowords.sql* then click open.

70. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

71. Click **Execute**.

72. You should see *'Command(s) completed successfully.'* and/or *'(X row(s) affected)'* show up in the message box.

73. Click **File**.

74. Click **Open**.

75. Click **File**.

76. Navigate to your system folder (*i.e. c:\coats12*).

77. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

78. Double click the folder **from_5_3_1_to_14_0_0_0.**

79. Click *ZV_create_trans_in_use.sql* then click open.

80. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

81. Click **Execute**.

82. You should see *'Command(s) completed successfully.'* and/or *'(X row(s) affected)'* show up in the message box.

83. Click **File**.

84. Click **Open**.

85. Click **File**.

86. Navigate to your system folder (*i.e. c:\coats12*).

87. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

88. Double click the folder **from_5_3_1_to_14_0_0_0.**

89. Click *ZW_adj_template_mtrans_p.sql* then click open.

90. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

91. Click **Execute**.

92. You should see *'Command(s) completed successfully.'* and/or *'(X row(s) affected)'* show up in the message box.

93. Click **File**.

94. Click **Open**.

95. Click **File**.

96. Navigate to your system folder (*i.e. c:\coats12*).

97. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

98. Double click the folder **from_5_3_1_to_14_0_0_0.**

99. Click *ZX_update_vsreports_queries.sql* then click open.

100. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

101. Click **Execute**.

102. You should see *'Command(s) completed successfully.'* and/or *'(X row(s) affected)'* show up in the message box.

103. Click **File**.

104. Click **Open**.

105. Click **File**.

106. Navigate to your system folder (*i.e. c:\coats12*).

107. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

108. Double click the folder **from_5_3_1_to_14_0_0_0.**

109. Click *ZY_sp_client_label_adjust.sql* then click open.

110. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

111. Click **Execute**.

112. You should see *'Command(s) completed successfully.'* and/or '*(X row(s) affected)'* show up in the message box.

113. Click **File**.

114. Click **Open**.

115. Click **File**.

116. Navigate to your system folder (*i.e. c:\coats12*).

117. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

118. Double click the folder **from_5_3_1_to_14_0_0_0.**

119. Click *ZZ_Update_prdedtxt.sql* then click open.

120. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

121. Click **Execute**.

122. You should see *'Command(s) completed successfully.'* and/or '*(X row(s) affected)'* show up in the message box

123. Click **File**.

124. Click **Open**.

125. Click **File**.

126. Navigate to your system folder (*i.e. c:\coats12*).

127. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

128. Double click the folder **from_5_3_1_to_14_0_0_0.**

129. Click *ZZA_vs_view_hsatotal.sql* then click open.

130. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

131. Click **Execute**.

132. You should see *'Command(s) completed successfully.'* and/or '*(X row(s) affected)'* show up in the message box

133. Click **File**.

134. Click **Open**.

135. Click **File**.

136. Navigate to your system folder (*i.e. c:\coats12*).

137. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

138. Double click the folder **from_5_3_1_to_14_0_0_0.**

139. Click *ZZB_create_empfedw4.sql* then click open.

140. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

141. Click **Execute**.

142. You should see *'Command(s) completed successfully.'* and/or '*(X row(s) affected)'* show up in the message box

Version 9.0.2 released queries

If users are on version 9.0.0 they can start here

1. From the SQL server, open **Microsoft SQL Server Management Studio**.

2. Log into Server Instance.

3. Click **File**.

4. Click **Open**.

5. Click **File**.

6. Navigate to your system folder (*i.e. c:\coats12*).

7. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

8. Double click the folder **from_5_3_1_to_14_0_0_0.**

9. Click *F_update_vsreports_all.sql* then click open.

10. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

11. Click **Execute**.

12. You should see *'Command(s) completed successfully.'* and/or *'(X row(s) affected)'* show up in the message box.

13. Click **File**.

14. Click **Open**.

15. Click **File**.

16. Navigate to your system folder (*i.e. c:\coats12*).

17. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

18. Double click the folder **from_5_3_1_to_14_0_0_0.**

19. Click *ZB_vs_qtr_mm_inserts.sql* then click open.

20. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

21. Click **Execute**.

22. You should see *'Command(s) completed successfully.'* and/or *'(X row(s) affected)'* show up in the message box.

23. Click **File**.

24. Click **Open**.

25. Click **File**.

26. Navigate to your system folder (*i.e. c:\coats12*).

27. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

28. Double click the folder **from_5_3_1_to_14_0_0_0.**

29. Click *ZZC_create_fedqtrsumm_index.sql* then click open.

30. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

31. Click **Execute**.

32. You should see *'Command(s) completed successfully.'* and/or *'(X row(s) affected)'* show up in the message box.

Version 9.0.3 released queries

If users are on version 9.0.2 they can start here

1. From the SQL server, open **Microsoft SQL Server Management Studio**.

2. Log into Server Instance.

3. Click **File**.

4. Click **Open**.

5. Click **File**.

6. Navigate to your system folder (*i.e. c:\coats12*).

7. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

8. Double click the folder **from_5_3_1_to_14_0_0_0.**

9. Click *F_update_vsreports_all.sql* then click open.

10. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

11. Click **Execute**.

12. You should see *'Command(s) completed successfully.'* and/or *'(X row(s) affected)'* show up in the message box.

13. Click **File**.

14. Click **Open**.

15. Click **File**.

16. Navigate to your system folder (*i.e. c:\coats12*).

17. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

18. Double click the folder **from_5_3_1_to_14_0_0_0.**

19. Click *R_SP_client_empl.sql* then click open.

20. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

21. Click **Execute**.

22. You should see *'Command(s) completed successfully.'* and/or *'(X row(s) affected)'* show up in the message box.

23. Click **File**.

24. Click **Open**.

25. Click **File**.

26. Navigate to your system folder (*i.e. c:\coats12*).

27. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

28. Double click the folder **from_5_3_1_to_14_0_0_0.**

29. Click *U_VS_PayRollTax_FD.sql* then click open.

30. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

31. Click **Execute**.

32. You should see *'Command(s) completed successfully.'* and/or *'(X row(s) affected)'* show up in the message box.

Version 9.0.4 released queries

If users are on version 9.0.3 they can start here

1. From the SQL server, open **Microsoft SQL Server Management Studio**.

2. Log into Server Instance.

3. Click **File**.

4. Click **Open**.

5. Click **File**.

6. Navigate to your system folder (*i.e. c:\coats12*).

7. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

8. Double click the folder **from_5_3_1_to_14_0_0_0.**

9. Click *F_update_vsreports_all.sql* then click open.

10. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

11. Click **Execute**.

12. You should see *'Command(s) completed successfully.'* and/or *'(X row(s) affected)'* show up in the message box.

13. Click **File**.

14. Click **Open**.

15. Click **File**.

16. Navigate to your system folder (*i.e. c:\coats12*).

17. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

18. Double click the folder **from_5_3_1_to_14_0_0_0.**

19. Click *G_update_reportmr.sql* then click open.

20. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

21. Click **Execute**.

22. You should see *'Command(s) completed successfully.'* and/or *'(X row(s) affected)'* show up in the message box.

23. Click **File**.

24. Click **Open**.

25. Click **File**.

26. Navigate to your system folder (*i.e. c:\coats12*).

27. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

28. Double click the folder **from_5_3_1_to_14_0_0_0.**

29. Click *K_vs_create_payroll.sql* then click open.

30. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

31. Click **Execute**.

32. Click **File**.

33. Click **Open**.

34. Click **File**.

35. Navigate to your system folder (*i.e. c:\coats12*).

36. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

37. Double click the folder **from_5_3_1_to_14_0_0_0.**

38. Click *R_SP_client_empl.sql* then click open.

39. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

40. Click **Execute**.

41. You should see *'Command(s) completed successfully.'* and/or *'(X row(s) affected)'* show up in the message box.

42. Click **File**.

43. Click **Open**.

44. Click **File**.

45. Navigate to your system folder (*i.e. c:\coats12*).

46. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

47. Double click the folder **from_5_3_1_to_14_0_0_0.**

48. Click *U_VS_PayRollTax_FD.sql* then click open.

49. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

50. Click **Execute**.

51. You should see *'Command(s) completed successfully.'* and/or *'(X row(s) affected)'* show up in the message box.

52. Click **File**.

53. Click **Open**.

54. Click **File**.

55. Navigate to your system folder (*i.e. c:\coats12*).

56. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

57. Double click the folder **from_5_3_1_to_14_0_0_0.**

58. Click *ZB_VS_Qtr_MM_inserts.sql* then click open.

59. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

60. Click **Execute**.

61. You should see *'Command(s) completed successfully.'* and/or *'(X row(s) affected)'* show up in the message box.

Version 9.0.5 released queries

If users are on version 9.0.4 they can start here

1. From the SQL server, open **Microsoft SQL Server Management Studio**.

2. Log into Server Instance.

3. Click **File**.

4. Click **Open**.

5. Click **File**.

6. Navigate to your system folder (*i.e. c:\coats12*).

7. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

8. Double click the folder **from_5_3_1_to_14_0_0_0.**

9. Click *F_update_vsreports_all.sql* then click open.

10. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

11. Click **Execute**.

12. You should see *'Command(s) completed successfully.'* and/or '*(X row(s) affected)'* show up in the message box.

13. Click **File**.

14. Click **Open**.

15. Click **File**.

16. Navigate to your system folder (*i.e. c:\coats12*).

17. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

18. Double click the folder **from_5_3_1_to_14_0_0_0.**

19. Click *G_update_reportmr.sql* then click open.

20. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

21. Click **Execute**.

22. You should see *'Command(s) completed successfully.'* and/or '*(X row(s) affected)'* show up in the message box.

Version 9.1.0 released queries

If users are on version 9.0.5 they can start here

1. From the SQL server, open **Microsoft SQL Server Management Studio**.

2. Log into Server Instance.

3. Click **File**.

4. Click **Open**.

5. Click **File**.

6. Navigate to your system folder (*i.e. c:\coats12*).

7. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

8. Double click the folder **from_5_3_1_to_14_0_0_0.**

9. Click *F_update_vsreports_all.sql* then click open.

10. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

11. Click **Execute**.

12. You should see *'Command(s) completed successfully.'* and/or '*(X row(s) affected)'* show up in the message box.

13. Click **File**.

14. Click **Open**.

15. Click **File**.

16. Navigate to your system folder (*i.e. c:\coats12*).

17. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

18. Double click the folder **from_5_3_1_to_14_0_0_0.**

19. Click *G_update_reportmr.sql* then click open.

20. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

21. Click **Execute**.

22. You should see *'Command(s) completed successfully.'* and/or '*(X row(s) affected)'* show up in the message box.

23. Click **File**.

24. Click **Open**.

25. Click **File**.

26. Navigate to your system folder (*i.e. c:\coats12*).

27. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

28. Double click the folder **from_5_3_1_to_14_0_0_0.**

29. Click *V_Expand_text_fields.sql* then click open.

30. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

31. Click **Execute**.

32. You should see *'Command(s) completed successfully.'* and/or '*(X row(s) affected)'* show up in the message box.

33. Click **File**.

34. Click **Open**.

35. Click **File**.

36. Navigate to your system folder (*i.e. c:\coats12*).

37. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

38. Double click the folder **from_5_3_1_to_14_0_0_0.**

39. Click *ZR_security_318_320_321.sql* then click open.

40. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

41. Click **Execute**.

42. You should see *'Command(s) completed successfully.'* and/or '*(X row(s) affected)'* show up in the message box.

Version 9.5.0 released queries

If users are on version 9.1.0 they can start here

1. From the SQL server, open **Microsoft SQL Server Management Studio**.

2. Log into Server Instance.

3. Click **File**.

4. Click **Open**.

5. Click **File**.

6. Navigate to your system folder (*i.e. c:\coats12*).

7. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

8. Double click the folder **from_5_3_1_to_14_0_0_0.**

9. Click *F_update_vsreports.sql* then click open.

10. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

11. Click **Execute**.

12. You should see *'Command(s) completed successfully.'* and/or *'(X row(s) affected)'* show up in the message box.

13. Click **File**.

14. Click **Open**.

15. Click **File**.

16. Navigate to your system folder (*i.e. c:\coats12*).

17. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

18. Double click the folder **from_5_3_1_to_14_0_0_0.**

19. Click *ZB_VS_Qtr_MM_inserts.sql* then click open.

20. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

21. Click **Execute**.

22. You should see *'Command(s) completed successfully.'* and/or *'(X row(s) affected)'* show up in the message box.

23. Click **File**.

24. Click **Open**.

25. Click **File**.

26. Navigate to your system folder (*i.e. c:\coats12*).

27. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

28. Double click the folder **from_5_3_1_to_14_0_0_0.**

29. Click *ZR_security_321.sql* then click open.

30. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

31. Click **Execute**.

32. You should see *'Command(s) completed successfully.'* and/or *'(X row(s) affected)'* show up in the message box.

33. Click **File**.

34. Click **Open**.

35. Click **File**.

36. Navigate to your system folder (*i.e. c:\coats12*).

37. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

38. Double click the folder **from_5_3_1_to_14_0_0_0.**

39. Click *ZT_adj_vsglbalpref.sql* then click open.

40. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

41. Click **Execute**.

42. You should see *'Command(s) completed successfully.'* and/or '*(X row(s) affected)'* show up in the message box.

43. Click **File**.

44. Click **Open**.

45. Click **File**.

46. Navigate to your system folder (*i.e. c:\coats12*).

47. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

48. Double click the folder **from_5_3_1_to_14_0_0_0.**

49. Click *ZZC_jo_del_trig.sql* then click open.

50. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

51. Click **Execute**.

52. You should see *'Command(s) completed successfully.'* and/or '*(X row(s) affected)'* show up in the message box.

53. Click **File**.

54. Click **Open**.

55. Click **File**.

56. Navigate to your system folder (*i.e. c:\coats12*).

57. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

58. Double click the folder **from_5_3_1_to_14_0_0_0.**

59. Click *ZZD_dc_jobsend2.sql* then click open.

60. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

61. Click **Execute**.

62. You should see *'Command(s) completed successfully.'* and/or '*(X row(s) affected)'* show up in the message box.

63. Click **File**.

64. Click **Open**.

65. Click **File**.

66. Navigate to your system folder (*i.e. c:\coats12*).

67. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

68. Double click the folder **from_5_3_1_to_14_0_0_0.**

69. Click *ZZE_dc_templtrns.sql* then click open.

70. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

71. Click **Execute**.

72. You should see *'Command(s) completed successfully.'* and/or *'(X row(s) affected)'* show up in the message box.

73. Click **File**.

74. Click **Open**.

75. Click **File**.

76. Navigate to your system folder (*i.e. c:\coats12*).

77. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

78. Double click the folder **from_5_3_1_to_14_0_0_0.**

79. Click *ZZF_c_dd_edit.sql* then click open.

80. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

81. Click **Execute**.

82. You should see *'Command(s) completed successfully.'* and/or *'(X row(s) affected)'* show up in the message box.

Version 10.0.0 released queries

If users are on version 9.5.0 they can start here

1. From the SQL server, open **Microsoft SQL Server Management Studio**.

2. Log into Server Instance.

3. Click **File**.

4. Click **Open**.

5. Click **File**.

6. Navigate to your system folder (*i.e. c:\coats12*).

7. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

8. Double click the folder **from_5_3_1_to_14_0_0_0.**

9. Click *F_update_vsreports_all.sql* then click open.

10. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

11. Click **Execute**.

12. You should see *'Command(s) completed successfully.'* and/or *'(X row(s) affected)'* show up in the message box.

13. Click **File**.

14. Click **Open**.

15. Click **File**.

16. Navigate to your system folder (*i.e. c:\coats12*).

17. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

18. Double click the folder **from_5_3_1_to_14_0_0_0.**

19. Click *G_update_reportmr.sql* then click open.

20. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

21. Click **Execute**.

22. You should see *'Command(s) completed successfully.'* and/or *'(X row(s) affected)'* show up in the message box.

23. Click **File**.

24. Click **Open**.

25. Click **File**.

26. Navigate to your system folder (*i.e. c:\coats12*).

27. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

28. Double click the folder **from_5_3_1_to_14_0_0_0.**

29. Click *U_VS_PayRollTax_FD.sql* then click open.

30. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

31. Click **Execute**.

32. You should see *'Command(s) completed successfully.'* and/or *'(X row(s) affected)'* show up in the message box.

33. Click **File**.

34. Click **Open**.

35. Click **File**.

36. Navigate to your system folder (*i.e. c:\coats12*).

37. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

38. Double click the folder **from_5_3_1_to_14_0_0_0.**

39. Click *ZZG_empltrns_validity_v.sql* then click open.

40. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

41. Click **Execute**.

42. You should see *'Command(s) completed successfully.'* and/or *'(X row(s) affected)'* show up in the message box.

43. Click **File**.

44. Click **Open**.

45. Click **File**.

46. Navigate to your system folder (*i.e. c:\coats12*).

47. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

48. Double click the folder **from_5_3_1_to_14_0_0_0.**

49. Click ***ZZH_payroll_validity_v.sql*** then click open.

50. Change the default database showing at the top of the screen from ***master*** to ***coats2000*** by clicking on the down arrow and selecting ***coats2000***.

51. Click **Execute**.

52. You should see *'Command(s) completed successfully.'* and/or '*(X row(s) affected)'* show up in the message box.

53. Click **File**.

54. Click **Open**.

55. Click **File**.

56. Navigate to your system folder (*i.e. c:\coats12*).

57. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

58. Double click the folder **from_5_3_1_to_14_0_0_0.**

59. Click ***ZZI_f941table_update.sql*** then click open.

60. Change the default database showing at the top of the screen from ***master*** to ***coats2000*** by clicking on the down arrow and selecting ***coats2000***.

61. Click **Execute**.

62. You should see *'Command(s) completed successfully.'* and/or '*(X row(s) affected)'* show up in the message box.

Version 10.1.0 released queries

If users are on version 10.0.0 they can start here

1. From the SQL server, open **Microsoft SQL Server Management Studio**.

2. Log into Server Instance.

3. Click **File**.

4. Click **Open**.

5. Click **File**.

6. Navigate to your system folder (*i.e. c:\coats12*).

7. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

8. Double click the folder **from_5_3_1_to_14_0_0_0.**

9. Click ***D_local_Tax_Update.sql*** then click open.

10. Change the default database showing at the top of the screen from ***master*** to ***coats2000*** by clicking on the down arrow and selecting ***coats2000***.

11. Click **Execute**.

12. You should see *'Command(s) completed successfully.'* and/or '*(X row(s) affected)'* show up in the message box.

13. Click **File**.

14. Click **Open**.

15. Click **File**.

16. Navigate to your system folder (*i.e. c:\coats12*).

17. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

18. Double click the folder **from_5_3_1_to_14_0_0_0.**

19. Click *F_update_vsreports_all.sql* then click open.

20. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

21. Click **Execute**.

22. You should see *'Command(s) completed successfully.'* and/or *'(X row(s) affected)'* show up in the message box.

23. Click **File**.

24. Click **Open**.

25. Click **File**.

26. Navigate to your system folder (*i.e. c:\coats12*).

27. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

28. Double click the folder **from_5_3_1_to_14_0_0_0.**

29. Click *G_update_reportmr_384_143.sql* then click open.

30. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

31. Click **Execute**.

32. You should see *'Command(s) completed successfully.'* and/or *'(X row(s) affected)'* show up in the message box.

33. Click **File**.

34. Click **Open**.

35. Click **File**.

36. Navigate to your system folder (*i.e. c:\coats12*).

37. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

38. Double click the folder **from_5_3_1_to_14_0_0_0.**

39. Click *ZB_VS_Qtr_MM_inserts.sql* then click open.

40. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

41. Click **Execute**.

42. You should see *'Command(s) completed successfully.'* and/or *'(X row(s) affected)'* show up in the message box.

43. Click **File**.

44. Click **Open**.

45. Click **File**.

46. Navigate to your system folder (*i.e. c:\coats12*).

47. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

48. Double click the folder **from_5_3_1_to_14_0_0_0.**

49. Click *ZZI_f941table_update.sql* then click open.

50. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

51. Click **Execute**.

52. You should see *'Command(s) completed successfully.'* and/or '*(X row(s) affected)'* show up in the message box.

Version 10.2.0 released queries

If users are on version 10.1.0 they can start here

1. From the SQL server, open **Microsoft SQL Server Management Studio**.

2. Log into Server Instance.

3. Click **File**.

4. Click **Open**.

5. Click **File**.

6. Navigate to your system folder (*i.e. c:\coats12*).

7. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

8. Double click the folder **from_5_3_1_to_14_0_0_0.**

9. Click *F_update_vsreports_all.sql* then click open.

10. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

11. Click **Execute**.

12. You should see *'Command(s) completed successfully.'* and/or '*(X row(s) affected)'* show up in the message box.

13. Click **File**.

14. Click **Open**.

15. Click **File**.

16. Navigate to your system folder (*i.e. c:\coats12*).

17. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

18. Double click the folder **from_5_3_1_to_14_0_0_0.**

19. Click *V_Expand_text_fields.sql* then click open.

20. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

21. Click **Execute**.

22. You should see *'Command(s) completed successfully.'* and/or '*(X row(s) affected)'* show up in the message box.

23. Click **File**.

24. Click **Open**.

25. Click **File**.

26. Navigate to your system folder (*i.e. c:\coats12*).

27. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

28. Double click the folder **from_5_3_1_to_14_0_0_0.**

29. Click *ZZJ_ACA_indicator_codes.sql* then click open.

30. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

31. Click **Execute**.

32. You should see *'Command(s) completed successfully.'* and/or *'(X row(s) affected)'* show up in the message box.

33. Click **File**.

34. Click **Open**.

35. Click **File**.

36. Navigate to your system folder (*i.e. c:\coats12*).

37. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

38. Double click the folder **from_5_3_1_to_14_0_0_0.**

39. Click *ZZK_dc_ar_sw_function.sql* then click open.

40. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

41. Click **Execute**.

42. You should see *'Command(s) completed successfully.'* and/or *'(X row(s) affected)'* show up in the message box.

Version 10.3.0 released queries

If users are on version 10.2.0 they can start here

1. From the SQL server, open **Microsoft SQL Server Management Studio**.

2. Log into Server Instance.

3. Click **File**.

4. Click **Open**.

5. Click **File**.

6. Navigate to your system folder (*i.e. c:\coats12*).

7. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

8. Double click the folder **from_5_3_1_to_14_0_0_0.**

9. Click *ZR_security_323.sql* then click open.

10. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

11. Click **Execute**.

12. You should see *'Command(s) completed successfully.'* and/or *'(X row(s) affected)'* show up in the message box.

13. Click **File**.

14. Click **Open**.

15. Click **File**.

16. Navigate to your system folder (*i.e. c:\coats12*).

17. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

18. Double click the folder **from_5_3_1_to_14_0_0_0.**

19. Click ***ZZL_adj_vsuserpref.sql*** then click open.

20. Change the default database showing at the top of the screen from ***master*** to ***coats2000*** by clicking on the down arrow and selecting ***coats2000***.

21. Click **Execute**.

22. You should see *'Command(s) completed successfully.'* and/or '*(X row(s) affected)'* show up in the message box.

Version 10.4.0 released queries

If users are on version 10.3.0 they can start here

1. From the SQL server, open **Microsoft SQL Server Management Studio**.

2. Log into Server Instance.

3. Click **File**.

4. Click **Open**.

5. Click **File**.

6. Navigate to your system folder (*i.e. c:\coats12*).

7. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

8. Double click the folder **from_5_3_1_to_14_0_0_0**

9. Click ***F_update_vsreports_all.sql*** then click open.

10. Change the default database showing at the top of the screen from ***master*** to ***coats2000*** by clicking on the down arrow and selecting ***coats2000***.

11. Click **Execute**.

12. You should see *'Command(s) completed successfully.'* and/or '*(X row(s) affected)'* show up in the message box.

13. Click **File**.

14. Click **Open**.

15. Click **File**.

16. Navigate to your system folder (*i.e. c:\coats12*).

17. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

18. Double click the folder **from_5_3_1_to_14_0_0_0**

19. Click ***G_update_reportmr.sql*** then click open.

20. Change the default database showing at the top of the screen from ***master*** to ***coats2000*** by clicking on the down arrow and selecting ***coats2000***.

21. Click **Execute**.

22. You should see *'Command(s) completed successfully.'* and/or '*(X row(s) affected)'* show up in the message box.

23. Click **File**.

24. Click **Open**.

25. Click **File**.

26. Navigate to your system folder (*i.e. c:\coats12*).

27. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

28. Double click the folder **from_5_3_1_to_14_0_0_0**

29. Click *ZZM_State_tax_formula.sql* then click open.

30. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

31. Click **Execute**.

32. You should see *'Command(s) completed successfully.'* and/or *'(X row(s) affected)'* show up in the message box.

33. Click **File**.

34. Click **Open**.

35. Click **File**.

36. Navigate to your system folder (*i.e. c:\coats12*).

37. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

38. Double click the folder **from_5_3_1_to_14_0_0_0**

39. Click *ZZN_WC_Function_2021_07_05.sql* then click open.

40. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

41. Click **Execute**.

42. You should see *'Command(s) completed successfully.'* and/or *'(X row(s) affected)'* show up in the message box.

43. Click **File**.

44. Click **Open**.

45. Click **File**.

46. Navigate to your system folder (*i.e. c:\coats12*).

47. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

48. Double click the folder **from_5_3_1_to_14_0_0_0**

49. Click *ZZO_inserts_formula_table.sql* then click open.

50. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

51. Click **Execute**.

52. You should see *'Command(s) completed successfully.'* and/or *'(X row(s) affected)'* show up in the message box.

Version 11.0.0 released queries

If users are on version 10.4.0 they can start here

1. From the SQL server, open **Microsoft SQL Server Management Studio**.

2. Log into Server Instance.

3. Click **File**.

4. Click **Open**.

5. Click **File**.

6. Navigate to your system folder (*i.e. c:\coats12*).

7. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

8. Double click the folder **from_5_3_1_to_14_0_0_0**

9. Click *D_Local_Tax_Update_AL_CO_DE_KY_MO.sql* then click open.

10. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

11. Click **Execute**.

12. You should see *'Command(s) completed successfully.'* and/or *'(X row(s) affected)'* show up in the message box.

13. Click **File**.

14. Click **Open**.

15. Click **File**.

16. Navigate to your system folder (*i.e. c:\coats12*).

17. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

18. Double click the folder **from_5_3_1_to_14_0_0_0**

19. Click *F_update_vsreports_all.sql* then click open.

20. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

21. Click **Execute**.

22. You should see *'Command(s) completed successfully.'* and/or *'(X row(s) affected)'* show up in the message box.

23. Click **File**.

24. Click **Open**.

25. Click **File**.

26. Navigate to your system folder (*i.e. c:\coats12*).

27. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

28. Double click the folder **from_5_3_1_to_14_0_0_0**

29. Click *J_update_WC_Function.sql* then click open.

30. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

31. Click **Execute**.

32. You should see *'Command(s) completed successfully.'* and/or *'(X row(s) affected)'* show up in the message box.

33. Click **File**.

34. Click **Open**.

35. Click **File**.

36. Navigate to your system folder (*i.e. c:\coats12*).

37. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

38. Double click the folder **from_5_3_1_to_14_0_0_0**

39. Click *U_VS_PayRollTax_FD.sql* then click open.

40. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

41. Click **Execute**.

42. You should see *'Command(s) completed successfully.'* and/or *'(X row(s) affected)'* show up in the message box.

43. Click **File**.

44. Click **Open**.

45. Click **File**.

46. Navigate to your system folder (*i.e. c:\coats12*).

47. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

48. Double click the folder **from_5_3_1_to_14_0_0_0**

49. Click *V_Expand_text_fields.sql* then click open.

50. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

51. Click **Execute**.

52. You should see *'Command(s) completed successfully.'* and/or *'(X row(s) affected)'* show up in the message box.

53. Click **File**.

54. Click **Open**.

55. Click **File**.

56. Navigate to your system folder (*i.e. c:\coats12*).

57. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

58. Double click the folder **from_5_3_1_to_14_0_0_0**

59. Click *ZB_VS_Qtr_MM_inserts.sql* then click open.

60. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

61. Click **Execute**.

62. You should see *'Command(s) completed successfully.'* and/or *'(X row(s) affected)'* show up in the message box.

63. Click **File**.

64. Click **Open**.

65. Click **File**.

66. Navigate to your system folder (*i.e. c:\coats12*).

67. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

68. Double click the folder **from_5_3_1_to_14_0_0_0**

69. Click *ZZN_inserts_formula_table.sql* then click open.

70. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

71. Click **Execute**.

72. You should see *'Command(s) completed successfully.'* and/or '*(X row(s) affected)'* show up in the message box.

Version 11.1.0 released queries

If users are on version 11.0.0 they can start here

1. From the SQL server, open **Microsoft SQL Server Management Studio**.

2. Log into Server Instance.

3. Click **File**.

4. Click **Open**.

5. Click **File**.

6. Navigate to your system folder (*i.e. c:\coats12*).

7. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

8. Double click the folder **from_5_3_1_to_14_0_0_0**

9. Click *D_Local_Tax_Update_AL_CO_DE_KY_MO.sql* then click open.

10. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

11. Click **Execute**.

12. You should see *'Command(s) completed successfully.'* and/or '*(X row(s) affected)'* show up in the message box.

13. Click **File**.

14. Click **Open**.

15. Click **File**.

16. Navigate to your system folder (*i.e. c:\coats12*).

17. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

18. Double click the folder **from_5_3_1_to_14_0_0_0**

19. Click *F_update_vsreports_215_200_160_381_285_225.sql* then click open.

20. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

21. Click **Execute**.

22. You should see *'Command(s) completed successfully.'* and/or '*(X row(s) affected)'* show up in the message box.

23. Click **File**.

24. Click **Open**.

25. Click **File**.

26. Navigate to your system folder (*i.e. c:\coats12*).

27. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

28. Double click the folder **from_5_3_1_to_14_0_0_0**

29. Click *V_Expand_text_fields.sql* then click open.

30. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

31. Click **Execute**.

32. You should see *'Command(s) completed successfully.'* and/or *'(X row(s) affected)'* show up in the message box.

33. Click **File**.

34. Click **Open**.

35. Click **File**.

36. Navigate to your system folder (*i.e. c:\coats12*).

37. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

38. Double click the folder **from_5_3_1_to_14_0_0_0**

39. Click *ZB_VS_Qtr_MM_inserts.sql* then click open.

40. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

41. Click **Execute**.

42. You should see *'Command(s) completed successfully.'* and/or *'(X row(s) affected)'* show up in the message box.

Version 12.1.0 released queries

There are NO queries to run if you currently are running 11.1.0 from 02/25/2022

Version 12.3.0 released queries

If users are on version 12.1.0 they can start here

1. From the SQL server, open **Microsoft SQL Server Management Studio**.

2. Log into Server Instance.

3. Click **File**.

4. Click **Open**.

5. Click **File**.

6. Navigate to your system folder (*i.e. c:\coats12*).

7. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

8. Double click the folder **from_5_3_1_to_14_0_0_0**

9. Click *F_update_vsreports_83_207_209_212_290_369_385_386.sql* then click open.

10. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

11. Click **Execute**.

12. You should see *'Command(s) completed successfully.'* and/or *'(X row(s) affected)'* show up in the message box.

13. Click **File**.

14. Click **Open**.

15. Click **File**.

16. Navigate to your system folder (*i.e. c:\coats12*).

17. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

18. Double click the folder **from_5_3_1_to_14_0_0_0**

19. Click *G_update_reportmr_385_386.sql* then click open.

20. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

21. Click **Execute**.

22. You should see *'Command(s) completed successfully.'* and/or *'(X row(s) affected)'* show up in the message box.

23. Click **File**.

24. Click **Open**.

25. Click **File**.

26. Navigate to your system folder (*i.e. c:\coats12*).

27. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

28. Double click the folder **from_5_3_1_to_14_0_0_0**

29. Click *ZZP_CTI_index.sql* then click open.

30. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

31. Click **Execute**.
    Index Queries run times may vary based on size of data

32. You should see *'Command(s) completed successfully.'* and/or *'(X row(s) affected)'* show up in the message box.

Version 13.0.0 released queries

If users are on version 12.3.0 they can start here

1. From the SQL server, open **Microsoft SQL Server Management Studio**.

2. Log into Server Instance.

3. Click **File**.

4. Click **Open**.

5. Click **File**.

6. Navigate to your system folder (*i.e. c:\coats12*).

7. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

8. Double click the folder **from_5_3_1_to_14_0_0_0**

9. Click *ZZQ_arinv_balance_sales_tax.sql* then click open.

10. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

11. Click **Execute**.

12. You should see *'Command(s) completed successfully.'* and/or *'(X row(s) affected)'* show up in the message box.

13. Click **File**.

14. Click **Open**.

15. Click **File**.

16. Navigate to your system folder (*i.e. c:\coats12*).

17. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

18. Double click the folder **from_5_3_1_to_14_0_0_0**

19. Click *ZZR_Alter_create_tr_convos.sql* then click open.

20. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

21. Click **Execute**.

22. You should see *'Command(s) completed successfully.'* and/or '*(X row(s) affected)'* show up in the message box.

23. Click **File**.

24. Click **Open**.

25. Click **File**.

26. Navigate to your system folder (*i.e. c:\coats12*).

27. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

28. Double click the folder **from_5_3_1_to_14_0_0_0**

29. Click *ZZS_Alter_create_tr_setttings.sql* then click open.

30. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

31. Click **Execute**.

Version 14.0.0 released queries

If users are on version 13.0.0 they can start here

1. From the SQL server, open **Microsoft SQL Server Management Studio**.

2. Log into Server Instance.

3. Click **File**.

4. Click **Open**.

5. Click **File**.

6. Navigate to your system folder (*i.e. c:\coats12*).

7. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

8. Click *F_update_vsreports_170_346_350_351_250.sql* then click open.

9. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

10. Click **Execute**.

11. You should see *'Command(s) completed successfully.'* and/or '*(X row(s) affected)'* show up in the message box.

12. Click **File**.

13. Click **Open**.

14. Click **File**.

15. Navigate to your system folder (*i.e. c:\coats12*).

16. Double click the folder **Run_in_query_analyzer_14_0_0_0**.

17. Click *U_VS_PayRollTax_FD.sql* then click open.

18. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

19. Click **Execute**.

20. You should see *'Command(s) completed successfully.'* and/or *'(X row(s) affected)'* show up in the message box.

Version 15.0.0 released queries

If users are on version 14.0.0 they can start here

1. From the SQL server, open **Microsoft SQL Server Management Studio**.

2. Log into Server Instance.

3. Click **File**.

4. Click **Open**.

5. Click **File**.

6. Navigate to your system folder (*i.e. c:\coats12*).

7. Double click the folder **Run_in_query_analyzer_15_0_0_0**.

8. Click *V_Expand_text_fields.sql* then click open.

9. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

10. Click **Execute**.

11. You should see *'Command(s) completed successfully.'* and/or *'(X row(s) affected)'* show up in the message box.

12. Click **File**.

13. Click **Open**.

14. Click **File**.

15. Navigate to your system folder (*i.e. c:\coats12*).

16. Double click the folder **Run_in_query_analyzer_15_0_0_0**.

17. Click *ZB_VS_Qtr_MM_inserts.sql* then click open.

18. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

19. Click **Execute**.

20. You should see *'Command(s) completed successfully.'* and/or *'(X row(s) affected)'* show up in the message box.

Version 15.1.0.0 released queries

If users are on version 15.0.0.0 they can start here

1. From the SQL server, open **Microsoft SQL Server Management Studio**.

2. Log into Server Instance.

3. Click **File**.

4. Click **Open**.

5. Click **File**.

6. Navigate to your system folder (*i.e. c:\coats12*).

7. Double click the folder **Run_in_query_analyzer_15_1_0_0**.

8. Click *ZB_VS_Qtr_MM_inserts.sql* then click open.

9. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

10. Click **Execute**.

11. You should see *'Command(s) completed successfully.'* and/or '*(X row(s) affected)'* show up in the message box.

12. Click **File**.

13. Click **Open**.

14. Click **File**.

15. Navigate to your system folder (*i.e. c:\coats12*).

16. Double click the folder **Run_in_query_analyzer_15_1_0_0**.

17. Click *ZZT_ef_settings.sql* then click open.

18. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

19. Click **Execute**.

20. You should see *'Command(s) completed successfully.'* and/or '*(X row(s) affected)'* show up in the message box.

21. Click **File**.

22. Click **Open**.

23. Click **File**.

24. Navigate to your system folder (*i.e. c:\coats12*).

25. Double click the folder **Run_in_query_analyzer_15_1_0_0**.

26. Click *ZZU_wn_settings.sql* then click open.

27. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

28. Click **Execute**.

29. You should see *'Command(s) completed successfully.'* and/or '*(X row(s) affected)'* show up in the message box.

30. If the agency has multiple instances disconnect from the current instance and connect to the next instance. Repeat above procedures.

31. After all instances have been updated, 'X' out SQL Server Management Studio

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Be SURE to UPDATE the Application on
ALL COMPUTERS running COATS LOCALLY before logging into COATS

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