UPDATING VISUAL DATABASES VERSION 15.1.0.0

Notes before beginning the updating process:

- **Ensure ALL users are out of the system.**
- **You MUST have migrated to Visual data by COATS tech support. If not, contact Technical Support and schedule a migration date.**
- **Query Run Times vary based on size of database, please allow for adequate run times and server resources.**

Currently Running: Visual Version 15.0.0 or higher

Perform the following steps for each database in COATSSQL (current and archived):

1. From the SQL server, open **Microsoft SQL Server Management Studio**.

2. Log into Server Instance.

3. Click **File**.

4. Click **Open**.

5. Click **File**.

6. Navigate to your system folder (*i.e. c:\coats12*).

7. Double click the folder **Run_in_query_analyzer_15_1_0_0**.

8. Click *ZB_VS_Qtr_MM_inserts.sql* then click open.

9. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

10. Click **Execute**.

11. You should see *'Command(s) completed successfully.'* and/or *'(X row(s) affected)'* show up in the message box.

12. Click **File**.

13. Click **Open**.

14. Click **File**.

15. Navigate to your system folder (*i.e. c:\coats12*).

16. Double click the folder **Run_in_query_analyzer_15_1_0_0**.

17. Click *ZZT_ef_settings.sql* then click open.

18. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

19. Click **Execute**.

20. You should see *'Command(s) completed successfully.'* and/or *'(X row(s) affected)'* show up in the message box.

21. Click **File**.

22. Click **Open**.

23. Click **File**.

24. Navigate to your system folder (*i.e. c:\coats12*).

25. Double click the folder **Run_in_query_analyzer_15_1_0_0**.

26. Click *ZZU_wn_settings.sql* then click open.

27. Change the default database showing at the top of the screen from *master* to *coats2000* by clicking on the down arrow and selecting *coats2000*.

28. Click **Execute**.

29. You should see *'Command(s) completed successfully.'* and/or *'(X row(s) affected)'* show up in the message box.

30. If the agency has multiple instances disconnect from the current instance and connect to the next instance. Repeat above procedures.

31. After all instances have been updated, 'X' out SQL Server Management Studio

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Be SURE to UPDATE the Application on
ALL COMPUTERS running COATS LOCALLY before logging into COATS

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