

COATS

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Visual Updating NJ Disability (Disability & Family Leave Ins)

Revised December 2023

Updating the NJ Disability & Family Leave Insurance

SITUATION: You withhold taxes in New Jersey and need to ensure that Disability Insurance & Family Leave Insurance is withheld from employees' paychecks for 2024.

DI 0.0000 / FL 0.0009	=	0.00090
161,400.00 Tax Wage Base	=	\$145.26 (max withheld)

STEPS:

- 1) Click on **Maintenance / Local**.
- 2) Locate the **NJDI** code in the *Upper Right Table*.
- 3) Click **Read Only** in the bottom right to place the form in Edit Mode.
- 4) In the **Tax_Max** field, edit the amount to be: **145.26**.
- 5) In the **Tax %** field, edit the percent to be: **0. 000900**.
- 6) **X** out of all screens.